

## Corporate Policy and Strategy Committee

2 October 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.11.12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns  <a href="#">(Agenda for 6 November 2012)</a>	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Executive Director of Place	Autumn 2018		This report is going to be reported to the South West Locality Committee in autumn 2018 – update to be provided after this.

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2	09.06.15 <a href="#">Minute of 9 June 2015</a> (items 6 and 16) 01.09.15	<a href="#">Safecall CEC 114 - Update Report on Management Action</a>  B Report	1) To recognise that no further disciplinary action would be instigated in relation to these matters until all relevant information was available.  2) To agree that a further report would thereafter be considered by Committee advising of any further management action.	Chief Executive  Chief Executive	December 2018  December 2018		A report will be brought back to Committee in December 2018.
3	04.08.15	<a href="#">Common Good Assets Register</a>	1) To note that further reports would be brought to Committee:  a) once Scottish Ministers' guidance about common good registers had been issued; and  b) to consider the implications arising from compliance with	Acting Executive Director of Resources	December 2018		An update on the Register of Common Good Assets was included in the Business Bulletin for 15 May.

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	24.01.17		<p>the Land Registration (Scotland) Act 2012.</p> <p>2) To note that the common good definition in Section 3 of the report by the Acting Director of Services for Communities was not intended to be exclusive and that there would be clarification of the definition with the next report to Committee.</p> <p>3) To call for an update on the progress of the transfer of land from the Sasines Register to comply with the Land Registration (Scotland) Act 2012.</p>				<p><b>Closed</b>  Letter outlining the Council position circulated by email to members on 19 October 2017 –</p>

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4	04.10.16	<a href="#">Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report</a>	That an update report be submitted to Committee in 6 months.	Acting Executive Director of Communities and Families	January 2019		Financial validation is required – needs to be considered by CLT before coming back to Committee as an update report.
5	08.11.16	<a href="#">Unaccompanied Asylum Seeking Children</a>	To note that the city had been asked to consider involvement in a national UASC dispersal scheme and that detailed financial modelling was currently being undertaken with a view to bringing a report back to Committee, hopefully before Christmas.	Chief Social Work Officer	On hold		The Committee on 6 December 2016 asked that a report be submitted to the meeting on 24 January 2017. The report related to a national UASC dispersal scheme which, at the time it was written, was expected to be implemented imminently. It has since emerged that there is no legal basis for a national transfer scheme so the report

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							<p>is on hold whilst that legal aspect is confirmed by the Home Office.</p> <p>There has been no movement or discussion between the Scottish and UK governments about this. A report will be brought to Committee as soon as progress is made.</p>
6	03.10.17	<a href="#">Welfare Reform Update</a>	<p>1) To agree that officers would provide Power to the People with the Homelessness and Housing Council Policy.</p> <p>2) To note that the Homelessness and Housing Senior Support Manager would arrange to meet with people</p>	<p>Executive Director of Resources</p> <p>Head of Safer and Stronger Communities</p>	<p>December 2017</p> <p>December 2017</p>		<p>1) <b>CLOSED</b> - The policy was provided electronically in December 2017</p> <p>2) <b>CLOSED</b> - Meeting held with Power to the People on 6 December 2017 and update</p>

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			<p>experiencing temporary accommodation issues.</p> <p>3) To agree that the Customer Manager would liaise with the Advice Services Team about the restructure of the service and the impact of a reduction on resources and the capacity of the service to give advice, and whether the 70% success rate of people appealing against the benefits decisions was being fed back to the Department of Work and Pensions (DWP).</p>	Executive Director of Resources	December 2018		<p>provided to Members on 11 December 2017</p> <p>3) The Advice Review remains outstanding an a number of issues require clarification. Senior Manager of this services has agreed to provide a full report to CP&amp;S in December 2018. Success rate of people appealing benefits decision is fully within the DWP data recording as decision are made by appeals</p>

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			4) To provide Councillors with a projection of the number of Universal Credit (UC) claimants after it was rolled out to everyone.	Executive Director of Resources	December 2018		tribunal and reported back to them.  4) DWP have not provided projected figures at this time due to the delay in full service implementation. As this information is not available, an update will be provided in the report to CP&S in December
7	03.10.17	<a href="#">Public Bodies Climate Change Duties Report 2016-17</a>	To request a report to committee on the outcome of the review of governance intended to assist in identifying and implementing carbon reduction projects.	Head of Strategy and Insight			<i>Committee on 7 Aug felt that this had not been superseded – an update is required</i>  This action has been superseded by the decision taken at the June meeting of Full

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							Council to work with ECCI to look at our approach to sustainability and climate change in the round. The scope of this work will include governance.
8	05.12.17	<a href="#">Edinburgh Schools Inquiry</a>	<p>1) To note the intention to report further within 12 months, including key completion dates.</p> <p>2) Members would be advised when building completion certificates had been issued for the Royal High School and Craigmount High School.</p>	Chief Executive	December 2018		
9	27.02.18	<a href="#">Welfare Reform – Update</a>	1) To agree in principle to withdraw paper application forms for Housing Benefit/Council Tax	Executive Director of Resources		7 August 2018	<b>Recommended for Closure</b> - report to Corporate Policy and Strategy Committee in 7 August 2018



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			<p>Reduction in favour of a digital only application, subject to a further report on the consultation/impact assessment, and final decision by this committee.</p> <p>2) To request further information in the next report to Committee on the number of people refused short term benefit advances by the DWP</p>		August 2018		<p>This information was not available on DWP information sites. However, a Freedom of Information Request has been submitted by the team requesting:-</p> <ul style="list-style-type: none"> <li>• Number of Benefit Advances Received per Edinburgh Job Centre, split for UC and 'other' Working Age Benefits</li> <li>• Number of Benefit Advances Refused per Edinburgh Job Centre, split for UC and 'other' Working Age Benefits</li> </ul>

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							<p>This has been submitted now, but they have 40 days to respond.</p> <p>An update is included as part of the Welfare Reform report to Committee in August 2018.</p>
10	27.02.18	Full Cost Charges in Care Homes for Older People Managed by the Council	<p>1) To request a Briefing Note on the full charging structure and methodology for Council-managed care homes.</p> <p>2) To request a report back to Committee in 12 months on the impact.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>July 2018</p> <p>February 2019</p>	July 2018	<p><b>CLOSED</b></p> <p>Briefing Note circulated on 27 July 2018.</p>

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11	27.02.18	<a href="#">Champion Mayors Coalition for Inclusive Growth</a>	To request an update report on the benefits of membership in 12 months	Chief Executive	February 2019		
12	29.06.18	City of Edinburgh Council Motion by Councillor Miller – Attracting and Retaining Carers  <a href="#">(Agenda for 29 June 2017)</a>	<p>1) Agrees to call for a report into the improvements including pay and conditions that could attract and retain care workers, in comparison to other employment options, and meet the shortfall in care provision, taking into account the results of the research.</p> <p>2) To instruct officers to remit the report to the Integration Joint Board and Corporate Policy and Strategy Committee for further scrutiny.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	30 March 2019		

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13	01.02.18	City of Edinburgh Council Motion By Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18  ( <a href="#">Agenda for 1 February 2018</a> )	Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.	Executive Director of Place	2020		The contract is not up for renewal until 2020.
14	15.05.18	<a href="#">Welfare Reform – Update</a>	<ol style="list-style-type: none"> <li>1) To agree to circulate the impact assessment in relation to the removal of paper-based benefit forms.</li> <li>2) To agree that a paper would be brought to the next Welfare Reform Working Group on the shortfall between Local Housing Allowance and the private rents.</li> </ol>	Executive Director of Resources	August 2018	7 August 2018	<b>All Actions Recommended for Closure - report to Corporate Policy and Strategy Committee in 7 August 2018</b>

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			3) To agree that officers would clarify with the DWP FOI responder the reasons why it would cost in excess of £600 to provide information on benefit advance refusal rate.				
15	15.05.18	<a href="#">Sustainable Energy Action Plan Annual Progress Report 2017/18</a>	Calls for a report every two cycles until 2020 within one cycle on how the SEAP can be progressed in order to meet its 2020 carbon reduction target, including what additional resources would be required	Executive Director of Place	2020		
16	31.05.18	City of Edinburgh Council Motion By Councillor Main – Scotland's Charter for a Tobacco-free Generation  ( <a href="#">Agenda for 31</a>	1) Council calls for a report in two cycles to Corporate Policy and Strategy Committee reviewing council strategy, policy and practice to ensure that the Council is helping	Chief Executive	2 October 2018		<b>Recommended for closure</b>  Report on the agenda for this meeting

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		<a href="#">May 2018</a> )	<p>protect children from tobacco, reducing the harm caused by tobacco in our communities and encouraging others to do the same. The report will include action undertaken to date, such as a smoking ban on all Council property including parks and membership of Lothian Tobacco Prevention Working group, and options for further action.</p> <p>2) That the report also be referred to the Edinburgh Partnership for their consideration.</p>				

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17	28.06.18	City of Edinburgh Council Motion By Councillor Day – Charter Against Modern Slavery  ( <a href="#">Agenda for 28 June 2018</a> )	Council agrees to sign up to the Co-operative Party's Charter Against Modern Slavery and asks the Director of Resources to report to the September meeting of the Corporate Policy Strategy Committee on how this will be implemented.	Executive Director of Resources	October 2018		<b>Recommended for closure</b>  Report on the agenda for this meeting
18	07.08.18	<a href="#">Short Term Letting in Edinburgh</a>	<p>1) To ask for an update on the figures for those transferring the payment of Council Tax to non-domestic rates.</p> <p>2) To ask for a briefing following engagement with the Scottish Government on proposed regulations, including (i) qualifying complaints and (ii) potential licence</p>	Executive Director of Place  Executive Director of Place			

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			conditions.				
19	07.08.18	<a href="#">Corporate Complaints Policy</a>	To ask for a briefing on how waste service complaints were defined and how other Local Authorities defined these	Executive Director of Place			
20	07.08.18	<a href="#">Participation Requests</a>	To agree to receive a report setting out proposals for the Council's policy on participation requests within two cycles of the conclusion of the Westbank Street Outcome Improvement Process as set out in paragraph 3.5 of the report by the Chief Executive	Chief Executive			
21	07.08.18	<a href="#">Managing Transition to Brexit in Edinburgh</a>	To agree that the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals	Chief Executive			The working group is meeting on Friday 21 <sup>st</sup> September to take this work forward.



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			within the Council workforce and the wider city population				
22	07.08.18	<a href="#">Internal Audit Opinion and Annual Report for the Year Ended 31 March 2018 - referral from the Governance Risk and Best Value Committee</a>	To ask for an update report on directorate actions to strengthen controls, including timescales for implementation	All Executive Directors			Committee Services to confirm when Executive Directors will provide updates
23	23.08.18	City of Edinburgh Council Motion By Councillor Cameron – Equalities Working Group  ( <a href="#">Agenda for 23 August 2018</a> )	A proposed workplan will be prepared by the Group before the end of December 2018 for submission to the Corporate Policy and Strategy Committee for consideration.	Chief Executive (Strategy and Insight)			

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24	23.08.18	City of Edinburgh Council Motion By Councillor Bird – World Suicide Prevention Day  <a href="#">(Agenda for 23 August 2018)</a>	Calls for a report to the Corporate Policy and Strategy Committee within 3 cycles outlining actions currently being taken and what further actions are required to offer training sessions to elected members, council officers and within schools in mental health first aid to enable informed and supportive conversations.	Chief Officer, Edinburgh Health and Social Care Partnership	4 December 2018		